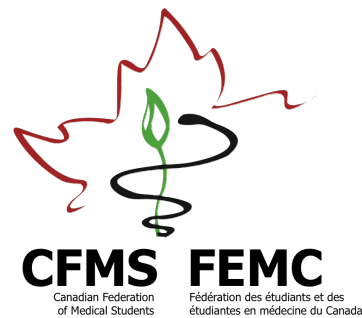


EXECUTIVE REPORT

*Henry Annan, Past-President & Board Chair
2019 Spring General Meeting
April 12-13th, 2019, Niagara Falls, ON*



I. ACTIVITIES OF THE PAST-PRESIDENT

The CFMS Past-President holds the office of Chair of the Board of Directors, advises the President and Directors and acts as Parliamentarian. The CFMS Past-President also serves as the Chief Electoral Officer for all CFMS elections as well as the chair of the CFMS Governance Committee. Finally, the past-president is the CFMS nominee to the CMA Board of Directors.

II. PLAN FOR THE PAST-PRESIDENT

Overall, I look forward to continuing to advise the president, assist the Board and provide institutional memory where required. I also look forward to helping oversee the work of the Governance Committee throughout the year and explore ways of supporting various projects within the organization as necessary.

III. NEXT STEPS FOR THE PAST-PRESIDENT

1. **Board Chair:** We recently completed the process of Board evaluations, whose results will be shared with Board Members immediately after SGM. At our Fall Board Meeting, Board Members participated in workshops on Governance and Media Relations, facilitated by the Canadian Medical Association. We had the pleasure of having Dr. Danielle Martin join us at our Winter Board Meeting to provide training in government relations and advocacy. Board Members also completed training modules in communications, self-awareness and advocacy. I continue to explore ways of providing professional development opportunities for the CFMS Board of Directors. Finally, I continue to work closely with Odell Tan, CFMS Board Vice-Chair, to further formalize the role of Board Vice-Chair which is in its first year of implementation.
2. **Parliamentarian:** I look forward to working with the SGM Chair, Dr. Ali Damji, to ensure that the SGM agenda, including the resolutions process, run smoothly.
3. **Governance Committee:** The Governance Committee has been tasked with ensuring that all Board Members, National Officers, Committees and Roundtables have Terms of Reference by AGM 2019. I am pleased to say that the vast majority of National Officer and Board Member Terms of Reference, have been approved and will be made public on

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our website soon. We are on track to complete Terms of Reference for committees and roundtables by the end of the summer. I also would like to highlight the geographic representation on the Governance Committee as there are students representing 8 out of the 9 provinces where we have CFMS member schools. There is also a diversity of skills, backgrounds and perspectives which has been immensely valuable to the work that the committee will do over the upcoming months. I would like to take this opportunity to thank the Governance Committee for their tireless efforts in ensuring that the CFMS continues to follow best practice in governance.

4. **Chief Electoral Officer:** SGM 2019 will be the first time where the new president as well as portfolio directors and Vice-Presidents elected will all be elected at the same meeting. The Board, in consultation with the CFMS Representatives, has put in place a new elections schedule that will hopefully see the process ensue smoothly.
5. **Canadian Medical Association:** The CMA continues to explore new ways of engaging with medical students through its ambassador program and in collaboration with the CFMS. I encourage medical students to register to attend the CMA Health Summit which will be taking place in Toronto from August 11-13, 2019.
6. **Past-Presidential Project:** I have been in conversations with past CFMS National IT Officer as well as the Director of Student Affairs and the Student Affairs attaché about how a potential app can facilitate CFMS communications and support CFMS projects and initiatives. It is imperative to ensure that the project is self-sustaining, and its creation is manageable for the organization. We will be holding consultations with the membership at the Spring General Meeting.

IV. MEETINGS ATTENDED

Date	Meeting	Location
October 4, 2018	CFMS Board Meeting	Teleconference
October 18-20, 2018	CMA Board Retreat	Montebello, QC
October 26-28, 2018	CFMS Fall Board Meeting	Ottawa, ON
October 31, 2018	MDFM-CFMS Relationship Discussion	Teleconference
November 16, 2018 – January 6, 2019	CFMS Board Member Check-ins	Teleconference
November 18, 2018	CFMS Board Meeting	Teleconference
November 29, 2018	CaRMS Annual Members' Meeting	Ottawa, ON
December 7-8, 2018	CMA Board Meeting	Ottawa, ON

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December 9, 2018	CFMS AGM 2019 Bid Adjudication Meeting	Teleconference
December 9, 2018	CFMS Governance Committee Meeting	Teleconference
December 12, 2018	Royal College National Specialty Societies Human Resources for Health Dialogue	Ottawa, ON
December 13, 2018	CFMS Orientation	Teleconference
December 16, 2018	CFMS Board Meeting	Teleconference
December 28, 2018	MyCFMS App Discussion	Teleconference
January 5-6, 2019	CFMS Winter Board Meeting	Toronto, ON
January 19, 2019	MyCFMS App Discussion	Teleconference
January 25, 2019	Meeting with Royal College to explore options to bring CBD to SGM	Teleconference
February 2, 2019	CFMS-MD Financial Management Meeting	Ottawa, ON
February 2-3, 2019	CFMS National Day of Action Weekend	Ottawa, ON
February 5, 2019	SGM Planning Meeting	Teleconference
February 10, 2019	CFMS Board Meeting	Teleconference
February 24, 2019	SGM Planning Meeting	Teleconference
March 1-2, 2019	CMA Board Meeting	Ottawa, ON
March 10, 2019	CFMS Governance Committee Meeting	Teleconference
March 17, 2019	CFMS Board Meeting	Teleconference
March 24, 2019	SGM Planning Meeting	Teleconference
March 28, 2019	Governance Training Webinar: Best Practices in Terms of Reference	Webinar
March 30, 2019	CFMS Governance Committee Meeting	Teleconference
April 3, 2019	Society of Rural Physicians of Canada Council Meeting	Halifax, NS
April 8, 2019	CFMS Board Meeting	Teleconference
April 11, 2019	CFMS Board Meeting	Niagara Falls, ON
April 12-13, 2019	CFMS Spring General Meeting	Niagara Falls, ON

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V. CONCLUSIONS

It continues to be a privilege to serve the CFMS members and the CFMS board in this new capacity as Board Chair. I look forward to helping the organization accomplish its goals for the 2018-2019 academic year.

Henry Annan, M.D.

Class of 2018, Dalhousie University, Canada

Past-President & Board Chair | Ancien-président & Président du conseil d'administration
Canadian Federation of Medical Students | Fédération des étudiants et des étudiantes en
médecine du Canada

[+1 \(902\) 237-5739](tel:+19022375739) | president@cfms.org | www.cfms.org